

## CAMPUS

The Telfer School of Management is located in the Desmarais Building, an impressive 12-storey structure that features a variety of cutting-edge facilities, on the main campus of the University of Ottawa. Specialized software and videoconference capabilities are just some of the technologies featured that will prepare you for the challenges of the business world.

Our picturesque downtown campus in the heart of the nation's capital offers a student lifestyle that appeals to urban hipsters and nature lovers alike. Parliament Hill, the Supreme Court, the bustling Byward Market and a vast network of historic canals and hiking trails are at our doorstep.

Students have easy access to gigs, festivals, theatre, good eats and art galleries. This town is booming, offering plenty of opportunities to connect and network with knowledge-based companies.



FACT SHEET 2019-2020

# TELFER SCHOOL OF MANAGEMENT

*At the Telfer School of Management at the University of Ottawa, our professors are internationally recognized for their cutting-edge research, their out of the box thinking, and their leadership of key research networks. They take on the most important issues faced by today's business leaders, anticipating and devising solutions to tomorrow's challenges, in all fields of management, including our three strategic areas: business analytics and performance, health systems management, and innovation and entrepreneurship.*

*Our school is the proud academic home of some 4,500 students, 89 full-time faculty members, and over 25,000 alumni. Our accreditations from the three most demanding international organizations (AACSB, AMBA & EQUIS) underline our recognition as one of the world's top business schools.*



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# APPLICATION PROCESS

## NOMINATION

Exchange students must be nominated by their home university. Coordinators must nominate their students by email to [ext@telfer.uottawa.ca](mailto:ext@telfer.uottawa.ca).

The nomination email must include the following information about each nominee: Last name, first name, gender, and email address.

## APPLICATION

Nominated exchange students will receive the link to the online application in March for the Fall term, and in October for the Winter term.

They will need to submit:

- Most recent official transcript, in English or French, with an official grading system explanation
- Passport style ID photo
- Official scores of a recognized Language Proficiency test\*, if required\*\*

Students will be required to complete a preliminary course selection. Official registration will take place once they have received their offer of admission.

## ENGLISH REQUIREMENTS\*\*

### TOEFL

- Overall score: 86
- Writing: 22

### IELTS

- Overall score: 6.5
- Writing: 6.5

\*Please see our [admission page](#) for more details.

\*\*If required, please verify with the international office of your home institution.

## DEADLINES

### Nomination

- Fall/Full year: April 1, 2019\*
- Winter: October 1, 2019\*

### Exchange Application

- Fall/Full year: April 15, 2019
- Winter: October 15, 2019

### Orientation Date

- Fall: August 29 – August 30, 2019
- Winter: January 3, 2020

### Course Dates

- Fall: September 4 – December 3, 2019
- Winter: January 6 – April 4, 2020

### Reading Week

- Fall: October 13 – October 19, 2019
- Winter: February 16 – February 22, 2020

### Exam Period

- Fall: December 5 – December 18, 2019
- Winter: April 7 – April 24, 2020

**Exams can run until 10:00 p.m., book your return flight accordingly**

\* Recommended deadline. Please contact us if you need an extension

# STUDY AT TELFER

## COURSES

An exchange can be completed during the Fall term (September to December) and/or the Winter term (January to April). Courses are offered **three hours per week**. Exchange students take **four to five courses per term**.

Exchange students can take business courses (ADM), English as a Second Language, and French as a Second Language courses:

[www.timetable.uOttawa.ca](http://www.timetable.uOttawa.ca)

The schedule of courses for the following academic year is posted in mid-May.

## ORIENTATION

Social activities and a mandatory orientation are organized at the beginning of each term. These include:

- Important information on courses and exams
- Important dates and deadlines
- Canadian culture
- Campus tour
- Off-campus activities (National Gallery of Canada, Bowling, Parliament Sound and Light Show, etc.)

## STUDY PERMIT

Under the Immigration and Refugee Protection Act, educational institutions such as the University of Ottawa cannot give advice on immigration questions. Please contact **Immigration, Refugees and Citizenship Canada** for information on study permits.



## LANGUAGE COURSES

Exchange students can take English and / or French language courses with our **Official Languages and Bilingualism Institute (OLBI)**. Courses in English as a Second Language (ESL) and French as a Second Language (FLS, Français langue seconde) are meant to help students improve their language skills.

Students must take the **online placement test** to personalize their learning pathway and determine the level that will best suit their needs.

## STUDENT FACILITIES

A series of facilities are available on campus at the University of Ottawa, such as:

- Bookstore
- Computer, printing facilities, campus-wide Wi-Fi
- Student associations and clubs
- 24/7 Dining Hall
- Free access to on-campus gym



The photo shows a student holding a "Beaver tail", a well-known Canadian fried pastry.

# CAMPUS LIFE



## LIVING COSTS

- Housing (from \$650 to \$1,200 per month): \$2,600 - \$4,800
- Food (approximately \$85 per week): \$1,300
- Mandatory University Health Insurance Plan (UHIP): \$208
- Books and other supplies: \$600
- Clothing, entertainment, and others: \$1,000
- Communications (phone, Internet): \$600

*This is an estimated budget for a 4-month term, based on 2017-2018 costs*

## UHIP

The University Health Insurance Plan (UHIP) is **mandatory** for all exchange students.

The cost is \$208 per 4-month term based on 2018-2019 costs. It is not possible for exchange students to opt out of the UHIP.

## FOOD SERVICES

Located near the Marchand residence, our 24/7 Dining Hall has 10 stations offering a variety of delicious meals made on site with fresh ingredients, along with desserts and drinks stations. Students can choose to opt in the 5-day or 7-day meal plan during their stay in Ottawa.

## HOUSING SERVICES

### On campus housing

On-campus student residence is available at the University of Ottawa. Exchange students are usually allocated a room in the **Marchand** residence. Available facilities include:

- Main reception desk, mailboxes, Rez Café, Residents' Association Office, laundry room, bicycle and winter storage;
- Activity lounge on even-numbered floors;
- Shared, non-coed bathrooms on all floors.

### Off campus housing

University of Ottawa facilitates students to find off campus housing by the **Student Housing Billboard**.

## MENTORING PROGRAM

A mentor from the **Telfer International** student club is assigned to every exchange student. The mentors will provide them with helpful advice and guidance throughout their stay in Ottawa.

In addition, exchange students will have several opportunities to connect to their peers during the many activities and trips organized by the club. These activities include a welcome dinner, trip to local stores, visits to nearby cities, and much more.

